Request for Expression of Interest (EOI) For Individual Consultants

Submitted by webadmin on Wed, 06/03/2020 - 14:23

Country:
Lao PDR

Project:
Poverty Reduction Fund

Position Description:
Position: Senior Nutrition Officer and Reporting & Evaluation Officer

Grant No.:
IDA Credit No. 5827-LA and IDA-AF Credit 6506-LA

Project No.:
P157963 and P168620

Date of Issue:
Wednesday, June 3, 2020

Closing Date:
Monday, June 15, 2020

The Government of the Lao People’s Democratic Republic has received financing from the International Development Association (IDA) of the World Bank and Swiss Agency for Development and Cooperation (SDC) towards the cost of the Poverty Reduction Fund III - Additional Financing and intends to apply part of the funds to cover eligible payments for hiring the Individual Consulting Services to support the project.

The Poverty Reduction Fund Project now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information including CV with description of similar
assignment demonstrating that they have the required qualifications and relevant experience to perform the Services.

The Consultants to apply for the position include the following:

1. **SENIOR NUTRITION OFFICER**

   The Senior Nutrition (NUT) Officer is responsible for developing, monitoring and providing support through demonstration on how to implement nutrition guidelines and tools to be applied by Nutrition Young Graduates (NYGs), Farmers Nutrition Group (FNG) members in target villages. She/he will lead and oversee the planning, management and implementation of the nutrition related activities to be carried out in the PRF Nutrition Manual, including the Farmer Nutrition Groups (FNGs), Home Nutrition Gardens and Multimedia Peer Learning. This assignment includes more specifically training and supervisions of the District NUT Officers and NYGs, including work plan preparation, monitoring and reporting on project nutrition activities and related financial aspects. While the Senior Nutrition Officer will be responsible for the technical supervision of district and NYG staff, day-to-day management of district and NYG staff will be the responsibility of District Coordinators.

   In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

   - An advanced university degree, Social Sciences, Rural Development, Economics, Health, Nutrition, Agriculture, Development studies or other relevant field;
   - At least 5 years of experience implementing or supporting nutrition activities;
   - Experience in agriculture-based nutrition activities, handicraft or other micro-enterprise;
   - Experience in working with in particular training of ethnic groups in mountainous and remote areas;
   - Experience in the implementation of program with focus on gender promotion;
   - Experience of project preparation, design, monitoring, coordination support and institutional strengthening;
   - Experience in training of project staff for nutrition and community development operations;
   - Strong analytical skills for project design and for incorporating of best practices and lesson learned;
   - Excellent knowledge of the different stakeholders involved in rural development activities in Lao PDR (government and donors community);
   - Fluency in English and Lao (writing, editing, reporting and speaking);
   - Familiarity with projects financed by the World Bank;
- Ability to work independently and within a team;
- Women and small ethnic group members are encouraged to apply.

2. **REPORTING AND EVALUATION OFFICER**

This position will supervise Program data validation and verification for reporting against project development objective, outcome and output level indicators set in the Results Frameworks (RF) and prepare a final draft (Semi and Annual Project Implementation Progress Reports and Project Completion Reports, Information Sheets and Brochures to be reviewed by Head of Division, Project Management Team (PMT) and Project Executive Director before submission to donors and public disclosure.

In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

- A university degree in rural development/social sciences, computer engineering and systems, economics, or related subject;
- Excellent data processing and trend analysis skill and report writing skill in both Lao and English languages;
- At least 3 years of experience in working with development project, experience on data analysis and report writing or related experience both Lao and English languages, including the result framework preparation and outcome evaluation;
- Understand work related the monitoring and evaluation of livelihood and nutrition activities;
- Strong analytical and reporting skills and a good interpersonal skill;
- Understand/knowledge of policy and economic development of Laos and other countries.
- Fluency in written and spoken English and Lao is essential;
- Comprehensive computer skills: in particular online data analysis skill;
- Working knowledge of project planning and implementation;
- Familiarity with government and international project operations disciplines is an asset;
- Excellent Communication and social skills;
- Ability to work independently and as part of a team;
- Willingness to regularly work in rural areas;
The successful consultant will be selected under Individual method in accordance with the procedures set out and the attention of interested Consultants is drawn to paragraph 3.14 to 3.17 of the World Bank’s Procurement Regulations for IPF Borrowers, dated July 2016, revised November 2017 and August 2018, which can be found at the website: www.worldbank.org/procure.

Further information including Terms of Reference can be obtained at the address below during office hours from 08:00 to 16:00 hours, from Monday to Friday (Standard Lao PDR time), or visit http://prflaos.org/vacancy.

Expressions of interest must be delivered in a written form to the address below (in person, or by e-mail) by 16:00 hour no later than 15th June 2020. Only Short-listed candidates will be contacted.

Expressions of interest must be delivered to the address below:

Attention to: Procurement Unit, Poverty Reduction Fund III - Additional Financing  
C/o Prime Minister Council’s Office  
Sisavat Village, Nahaidiew Road, Chanthaboury District, Vientiane Municipality, Lao PDR  
Phone: 856-21-261479-80 (ext. 105), Email: youthavinh@prflaos.org

Attachment:  
TOR Reporting and Evaluation Officer Cleared by WB.docx  
TOR Senior Nutrition Officer Cleared by WB.docx

Government's Office  
Nahaidiao Rd, Sisavatthai village, Chanhthabuly district, Vientiane Capital  
Tel: (856-21)-261480 / Fax:(856-21)-261481  
P.O.Box 4625 / E-mail: info@prflaos.org  
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